

**PROTECTION OF NATURAL PERSONS WITH REGARD TO THE PROCESSING OF
PERSONAL DATA
(Regulation (EU) 2016/679, art. 13)**

The processing of personal data is based on the principles of lawfulness, fairness and transparency in order to protect the fundamental rights and freedoms of natural persons.

For this purpose we provide the following information:

1. The data controller is the Italian Ministry of Foreign Affairs and International Cooperation (MAECI) which operates, in this specific case, through the Italian Cultural Institute in Jakarta (IIC Jakarta), located in Jl. HOS Cokroaminoto 117, Menteng, Jakarta Pusat, tel. (+62-21) 392-7531/2, e-mail: iicjakarta@esteri.it.
2. MAECI has a Personal Data Protection Officer (RPD) who, in case of queries or complaints, can be contacted at the following addresses: Ministry of Foreign Affairs and International Cooperation, Piazzale della Farnesina 1, 00135 Roma (Italy), Telephone: 0039 06 36911 (switchboard), e-mail: rpd@esteri.it; pec: rpd@cert.esteri.it.
3. The provided personal data will be included in a database used for the following purposes: invitations to cultural events organized by IIC Jakarta; promotion of Italian language and culture courses; use of the library; newsletter.
4. The processing of provided data is based on consensus: if the data are not provided, the user will not be able to access the service.
5. Data processing is carried out by personnel specially appointed by IIC Jakarta in mixed mode (both manual and automated).
6. Personal data will not be disclosed to other parties, nor will it be disseminated.
7. Personal data will be stored until the user requests an interruption of the service.
8. Users can request to access their personal data and to revise them. They can also request the cancellation of their data (with prejudice to the access to the correspondent services), as well as the restriction of data processing or opposition to data processing. In these cases, the user shall send an appropriate request to IIC Jakarta and copy to RPD of MAECI.
9. Users considering that their rights have been violated can file a complaint to RPD of MAECI. Otherwise they can contact the Italian Data Protection Authority (Piazza di Montecitorio 121, 00186 Roma, Italy, tel. 0039 06 696771 (switchboard), e-mail: garante@gpdp.it; pec: protocollo@pec.gpdp.it).